



City of Las Vegas

Business Licensing Division

MEDICAL MARIJUANA WORKSHOP

INTRODUCTION

The City of Las Vegas Business Licensing Division is conducting this workshop to facilitate any questions you may have about the Medical Marijuana Business Licensing Process, the requirements, and inspections conducted by the various City departments and local agencies.

Please reserve all questions for Business Licensing and the Subject Matter Experts until the end of the presentation.

THANK YOU



City of Las Vegas



1. Subject Matter Expert Presentations

- ✓ Sherri McMahon and John Solvie (CLV Environmental)
- ✓ Ronald Fornoff (UNR – Business Environmental Program)
- ✓ Marco Velotta (Sustainability)

2. MME Business License General Information

3. To Do List

4. Sample Educational Test Questions

5. Amendments to Applications

6. Auditing – Mary McElhone

7. Question and Answer (general)

8. Visit tables around the room to ask any specific questions you may have



City of Las Vegas

Sherri McMahon and John Solvie

City of Las Vegas

Environmental Compliance



City of Las Vegas

Ronald Fornoff

University of Reno

Business Environmental Program



City of Las Vegas

Marco Velotta

City of Las Vegas

Sustainability



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BUSINESS LICENSING

Business License Applications are being accepted for MME's who meet the following:

- **Dispensary, Cultivation & Production establishments** who has received a Compliance Permit and SUP approval
 - Tabled applications will be heard at City Council on 3/4/15. If approved, applications will be accepted by appointment only.
- **Independent Testing Labs** were not required to apply for a Compliance Permit or SUP. Applications are being accepted if they have received a provisional certificate from the State.
- **NEVADA STATE DIVISION OF PUBLIC & BEHAVIORAL HEALTH PROVISIONAL CERTIFICATES HAVE BEEN ISSUED AND ARE REQUIRED TO APPLY FOR ANY MME IN CLV.**



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BUSINESS LICENSING

Where is my business license?

- ✓ If you have met with Darcy and submitted the business license application, addendums, and fees then Metro has the packets and we are waiting for the background checks to come back.
- ✓ Tabled items to be heard March 4th at City Council
 - If approved will need to schedule an appointment with Darcy to submit an application, addendums, and fees. Check out our website for required forms and instruction sheets.
<http://www.lasvegasnevada.gov/medicalmarijuana/default.htm>
- ✓ We are going to hand out Metro Fingerprinting referrals today to be completed by the individual owners. These then should be taken to Metro fingerprinting for processing 400 S MLK Blvd Bldg C. Make sure you visit the BL table before you leave to pick up.
- ✓ As the investigation reports are completed and returned to the City we will be scheduling City Council approval for the licenses.
- ✓ Prior to the issuance of licenses Pre-Issuance inspections will be conducted by our enforcement team. We have a handout on what to expect at the inspection. Make sure you visit the BL table before you leave to pick up.



TO-DO LIST

Prior to issuance of a license:

- Pay license fees: We have not yet collected the business license fees for any applications we have accepted.
 - All license fees must be paid prior to issuance:

✓ Dispensary Establishments	\$75,000
✓ Production Establishments	\$25,000
✓ Cultivation Establishments	\$20,000 for 1 st 5000 sq. ft. and \$10,000 for each additional 5000 sq. ft., or portion thereof.
✓ Independent Testing Labs	\$10,000
- Complete and keep current a complete and accurate list of all employees and volunteers, each of whom must have a valid medical marijuana establishment agent registration card and work card issued pursuant to LVMC [Chapter 6.86](#). The list must contain the current employment status, position and title of each employee and volunteer, and work shift. Form available for handout.





TO-DO LIST

- Take MME Educational Test — a sign up sheet is available at the BL table.
- Visit our website to watch the Educational Module PowerPoint video and use LVMC 6.95 to assist you in taking the multiple choice test.
- Only one owner will be required to take the test. We will email the link to the test on March 5th. We will only send to the email address on the sign up sheet.
- You must submit an amended Environmental Plan.
- You are able to re-take the test as a passing score of 80% is required.

Sample Questions



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Serving You Online Rather Than In Line

Each medical marijuana establishment shall conform to the approved sign and advertising plan as a condition of the license. The Director shall not recommend for approval any sign and advertising plan that includes

- ☐ a. advertising visible to members of the public from any street, sidewalk, park or other public place
- ☐ b. a sign mounted on a vehicle
- ☐ c. any hand-held, human signage or other portable sign
- ☐ d. any handbill, leaflet or flier directly handed to any person, deposited, fastened, thrown, scattered, cast, or placed in a public place, left upon a motor vehicle, or any handbill, leaflet or flier posted upon any public or private property without the consent of the property owner
- ☐ e. all of the above

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Sample Questions



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Serving You Online Rather Than In Line

Each employee, whether a full- or part-time employee, independent contractor, or volunteer who works in a medical marijuana establishment business or facility shall obtain prior to the commencement of work and keep in force during the term of employment, a work card issued pursuant to LVMC [Chapter 6.86](#). A complete and accurate list of all employees and volunteers, each of whom must have a valid medical marijuana establishment agent registration card and work card issued pursuant to LVMC [Chapter 6.86](#), must be kept onsite and available for inspection at all times. The list must contain the current employment status, position and title of each employee and volunteer, their work shift, their work card number and expiration date of the card.

- ☐ True
- ☐ False

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Sample Questions



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Serving You Online Rather Than In Line

If you will be involved in the Dispensary Operations of a Medical Marijuana Establishment, please choose **Yes** from the below choices:

- ☐ Yes
- ☐ No

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Survey Powered By [Qualtrics](#)

AMENDMENTS TO APPLICATION

- Changes of ownership and/or changes in the business location are not allowed during the licensing process. Per 6.95.050 (D) [the Director shall] not allow the modification of any application once the deadline for complete applications has passed.
 - Changes of this nature must be made during the open Compliance Permit Process.
- Any amendments to any documentation submitted during the compliance permit process must be re-submitted for Director review prior to issuance of license.
(e.g. Security plan, education plan, advertising plan, etc.)



Compliance Check by Audit

- Business license will be reviewing the point of sale and inventory system prior to opening
- Make sure you test your accounting system
- Follow the Guidelines for Medical Marijuana Accounting Procedures May 29, 2014 (handout available at BL table)
- Business license auditors available to help address concerns

QUESTIONS



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